



VOLUNTEER WITH US!

Executive Director – Lead our team!

Shanghai Sunrise is seeking a *Volunteer Executive Director* to lead the organization in 2022 and beyond. If you are a strategic and experienced professional who is motivated by leading a team and making an impact, this is a unique opportunity to develop as a leader and contribute to the broader Shanghai community.

About Shanghai Sunrise:

Shanghai Sunrise is a volunteer-led, non-profit organization committed to creating access to education through scholarships for disadvantaged Shanghai youth. Working in partnership with corporations, business chambers and philanthropic individuals, since 1996 we have raised over 34 million RMB for high school and university scholarships. This has enabled 3,200 promising young people, who otherwise would not have had sufficient resources, to continue their education and in many cases achieve a university qualification. We empower our graduates to realize fulfilling careers and become a positive force in the community. Shanghai Sunrise is resourced by two permanent staff and a team of dedicated volunteers, led by the Executive Director and a strong and committed Board.

Role Description:

The Executive Director is accountable for managing all aspects of the organization in accordance with the Shanghai Sunrise charter and strategic plan and leads a small professional staff. Reporting to the Chair of the Board of Directors, your role would be to ensure that management of SHSR is aligned with the organization's mission, strategic plan and code of conduct. As a member of the Board, you will work with your team to develop the organization strategy and will create and execute the annual operating plan.

The role scope includes:

- **Marketing and communications**
- **Fundraising**
- **Sponsorship and donor program management**
- **Organization development**
- **Team and volunteer recruitment**
- **Student scholarship and other program development and management**
- **Community outreach**
- **Financial and operations effectiveness**

Who are you?

The Executive Director is a results-oriented, collaborative team player who possesses a high level of initiative and an open communications style. You are passionate about Shanghai Sunrises' vision and mission and embody the organization's values – scholarship, compassion, commitment, community and integrity. You are able to work at a strategic level and manage and influence multiple stakeholders, while also taking a hands-on approach to managing the team and organization. You have exceptional communications skills with the ability to effectively present with poise, integrity, and an engaging speaking style. You have successfully led diverse teams and have strong organizational capabilities and are passionate, agile and motivated by making an impact.

Why join Shanghai Sunrise?

If you believe in the power of education to transform lives, this is your chance to make a real difference. Volunteering as Shanghai Sunrise' Executive Director is a unique opportunity to share your talents, develop your leadership skills, build your professional network and make valuable new connections in the Shanghai community. Join our team of passionate volunteers and help shape the future of Shanghai's underprivileged youth!